

Curtis "Woody" Baird  
Mayor  
Stephanie Southerland  
City Clerk  
Romy Stamps  
Finance Director



CITY COUNCIL  
Audrey "Buffy" Colvin  
Council President  
Scott Hardy  
President Pro Tempore  
Bobby L. Tapley  
John Eric Brown  
Chris Brown  
Jimmy Keel

P.O. Box 552 • Alexander City • Alabama 35011-0552 • (256) 329-6700  
www.alexandercityal.gov

**BID 23-23**  
**CITY OF ALEXANDER CITY, ALABAMA**  
**LIGHTS AND POWER DEPARTMENT**  
**MULTI-PROJECT MATERIALS**

The City of Alexander City, Alabama, is requesting bids for the purchase of materials for use by the Alexander City Lights and Power Department, per the attached specifications. A full copy of the bid and all addendums may be obtained at [<https://alexandercityal.gov/rfps>]. Proposals must be submitted in writing to the Alexander City Clerk's office no later than **September 5<sup>th</sup>, 2023**. All proposals bid number and opening date on the outside of the envelope. Proposals must be mailed or hand delivered to the address below. No proposals will be allowed to be submitted via fax or email.

Pre-Qualifications: There are no pre-qualifications for this bid.

**ADDRESS ALL RETURN ENVELOPES TO:** CITY OF ALEXANDER CITY  
CITY CLERK'S OFFICE  
281 JAMES D NABORS DR  
ALEXANDER CITY, ALABAMA 35010

**BID SOLICITATION SCHEDULE**

Public Notice of Bid:	August 15 <sup>th</sup> , 2023
Question Submission Deadline:	August 29 <sup>th</sup> , 2023, 5:00pm CST
Bid Due Date:	September 5 <sup>th</sup> , 2023 2:00pm CST
Evaluation Period:	September 5 <sup>th</sup> to 15 <sup>th</sup> , 2023
Anticipated Award Date:	September 18 <sup>th</sup> , 2023

## **Contract Terms and Conditions**

The City of Alexander City will publicly open and read aloud all bids on the date and time listed above. Bids are to be opened by the City Clerk at City Hall located at 281 James D Nabors Dr, Alexander City, Alabama. Bidders and authorized representatives are invited to be present at any bid opening.

Bids shall not be modified after the opening. Prices and notations should be in ink or typewritten on the form provided by the owner. All bid prices must be fully extended. Bids must conform to any attached detailed specifications to be eligible for consideration.

The start date of the contract shall begin on the date of the bid approval by the awarding authority. The anticipated award date for this contract is September 18<sup>th</sup>, 2023.

All Federal, State, and Local License and Fee requirements will be applicable.

Freight charges and fees are to be included in the bid. Delivery is to be made during the business hours of 7:00am & 3:30pm CST to the equipment yard located at 824 Railey Rd, Alexander City, AL 35010.

No sales taxes of any kind are to be included in the bid prices. The City of Alexander City will furnish tax exemption certificates when necessary.

All prices and percentages must be firm for a minimum of 60 days.

Bidder must grant the City of Alexander City a 30-day net payment terms without penalty.

Bid awards will not be official until bidder is formally notified by receipt of purchase order.

Invoices shall be submitted by email to Accounts Payable at [\[ap@alexandercityal.gov\]](mailto:ap@alexandercityal.gov) or by mail to:

City of Alexander City  
Attn: Accounts Payable  
281 James D Nabors Dr  
Alexander City, AL 35011

The City of Alexander City prefers contracts that provide a sole source responsibility for all products and services provided. If the proposer requires the use of a third-party dealer, reseller or subcontractors to provide products or services, the proposer shall list the third party to be used and address how the products or services will be delivered.

In accordance with the State of Alabama Law, a 3% variance consideration may be given to those vendors located within the City of Alexander City, City Limits and Police Jurisdiction.

By Section 41-16-5, Code of Alabama 1975, with the submittal of a bid, the prospective vendor represents and agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

If the vendor employs any persons in the State of Alabama, in accordance with Section 31-13-9, Code of Alabama 1975, Proposers shall demonstrate proof of enrollment in the E-verify program by completing the enclosed E-verify affidavit, or providing some other proof of enrollment. If the proposer employs

persons (anywhere), the award of the bid is condition on the bidder not knowingly employing, hiring for employment or continuing to employ an unauthorized alien within the State of Alabama. Upon awarding of the contract where a written contract is to be signed, the contract will contain a provision whereby the bidder promises not to violate Federal Immigration Law.

### **Questions and Communications Regarding this Bid**

All communications must be in writing, sent by email to Tracy Kendrick, Light and Power Administrator, [[tracy.kendrick@alexandercityal.gov](mailto:tracy.kendrick@alexandercityal.gov)], Miles Hamlett, Purchasing Director [[miles.hamlett@alexandercityal.gov](mailto:miles.hamlett@alexandercityal.gov)], and Stephanie Southerland, Alexander City Clerk [[stephanie.southerland@alexandercityal.gov](mailto:stephanie.southerland@alexandercityal.gov)]. The subject line of the email must include "Bid 23-23". All questions must be received no later than August 29<sup>th</sup>, 2023 5:00pm CST.

A running response to all vendors' questions will be provided as an addendum. The addendum can be found on the City's website at [<https://alexandercityal.gov/rfps>].

## **Evaluation**

The award will be made to the Bidder whose proposal conforms to all conditions and requirements within the specifications of this bid. In addition, the City of Alexander City reserves the right to consider the following during the evaluation period:

- (a) Award bids by Lump Sum or individual items unless otherwise noted by bidder. NOTE: No purchase will be made on Lump Sum awards until individual unit prices are furnished.
- (b) Award the bid to the lowest or best bidder, as determined by the Owner to be in the best interest of The City of Alexander City. Life cycle/maintenance costs will be taken into consideration.
- (c) Reject any or all bids and to waive technicalities when in the opinion of the City of Alexander City the best interest of The City of Alexander City will be served.
- (d) Make null and void the purchase order with the successful bidder if delivery cannot be made at the specified time.
- (e) In accordance with the State of Alabama Law, a 3% variance consideration may be given to those vendors located within the City of Alexander City, City Limits and Police Jurisdiction.
- (f) Ability to deliver goods and services in a timely manner.
- (g) Warranty
- (h) Suitability for use by the owner.

**BID 23-23**  
**CITY OF ALEXANDER CITY, ALABAMA**  
**LIGHTS AND POWER DEPARTMENT**  
**MULTI-PROJECT MATERIALS**

Proposer (Vendor or Contractor) Name: \_\_\_\_\_  
Representative: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State, Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**Grand Total Bid Amount \$** \_\_\_\_\_

Trade References Provided Y or N \_\_\_\_\_  
(If you are a new Vendor for Alexander City, please fill out the trade reference form.)

Do all items bid meet or exceed the required specifications? \_\_\_\_\_ Y/N If no, please highlight and provide documentation detailing the reason for the deviation from the specifications.

Non-Collusion Statement: By signing this bid form the bidder certifies that this bid is made without reference to any other bid and without any agreement, understanding, collusion or combination with any other person(s) in reference to the bid.

Signature of Bidder Representative: \_\_\_\_\_

Date Signed: \_\_\_\_\_

STATE OF:

COUNTY OF:

AFFIDAVIT

Before me, the undersigned authority, personally appeared \_\_\_\_\_ (affiant) who, being by me first duly sworn, doth depose and say as follows:

I \_\_\_\_\_ (name), on behalf of \_\_\_\_\_ (business entity), and with lawful authority to act in its behalf, attest to the following from personal knowledge:

1. \_\_\_\_\_ (business entity) does not knowingly, hire for employment, or continue to employ any unauthorized aliens in the State of Alabama; and
2. \_\_\_\_\_ (business entity) is enrolled in the E-Verify Program as shown by the attached documentation; and
3. \_\_\_\_\_ (business entity) does and will utilize E-Verify Program to verify the employment status of employees and potential employees according to federal rules and regulations; and
4. \_\_\_\_\_ (business entity) shall acquire from its subcontractors notarized affidavits that they will not knowingly employ, hire for employment or continue to employ unauthorized aliens, that they will enroll in the E-Verify Program before performing any contract work or providing any product, and that they shall attach to the affidavits, documentation establishing their enrollment in E-Verify as required by Act No. 2011-535.

Signature of Affiant

I, the undersigned Notary Public, in and for said County and State, hereby certify that \_\_\_\_\_ whose name is signed to the foregoing Affidavit, and who is known to me, acknowledged before me on this date that, being informed of the contents of the above and foregoing affidavit, he/she as an officer of \_\_\_\_\_ (business entity) and with full authority, executed the same voluntarily for and as the act of said company on the day the same bears date.

Given under my hand and official seal of office this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Notary Public

**TRADE REFERENCE FORM**

**\*The completion of this form is not necessary if you have been awarded contracts or conducted business with the City of Alexander City within the last five years.**

Name of Government Organization or Business: \_\_\_\_\_

Point of Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Scope of Project(s) Completed or Description of Item(s) Sold: \_\_\_\_\_

---

Name of Government Organization or Business: \_\_\_\_\_

Point of Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Scope of Project(s) Completed or Description of Item(s) Sold: \_\_\_\_\_

---

Name of Government Organization or Business: \_\_\_\_\_

Point of Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Scope of Project(s) Completed or Description of Item(s) Sold: \_\_\_\_\_

---

**BID 23-23**  
**CITY OF ALEXANDER CITY, ALABAMA**  
**LIGHTS AND POWER DEPARTMENT**  
**MULTI-PROJECT MATERIALS**

**BID FORM**

Materials below are listed by project. Purchase orders will be issued for each individual project, and vendor shall invoice for each project materials separately with purchase order listed. Material items can be shipped together to save on cost, but similar items shall be packed and separated by project, and shall have separate bills of lading.

<b><u>Ridgeway Project</u></b>				
<b><u>Product</u></b>	<b><u>Quantity</u></b>	<b><u>UoM</u></b>	<b><u>Unit Price</u></b>	<b><u>Total</u></b>
Single Phase 15 KVA Padmount	1	Each		
Single Phase 25 KVA Padmount	8	Each		
Single Phase 37.5 KVA Padount	1	Each		
3 Phase 50 KVA Padmount	2	Each		
3 Phase 75 KVA Padmount	3	Each		
Okonite 1/0 wire	6450'	Foot		
Hubbell Cabinet	3	Each		
Eaton 15 KV Class 200A Loadbreak Elbow with Test Point	49	Each		
Elastimold Power Cable Termination (Stress Cones)	12	Each		
<b><u>Project Total</u></b>			<b><u>\$</u></b>	

<b><u>Gateway Project</u></b>				
<b><u>Product</u></b>	<b><u>Quantity</u></b>	<b><u>UoM</u></b>	<b><u>Unit Price</u></b>	<b><u>Total</u></b>
45' Class 2 Poles	19	Each		
6" Pole Guard	15	Each		
Pole Top Pin Insulator	10	Each		
8' Fiberglass Crossarms	12	Each		
8' Fiberglass Pupi Crossarms	11	Each		
10' Fiberglass Crossarm	2	Each		
Dead End Clamps	72	Each		
Single Down Guy (Guy Attachment-Pole Eye Plate)	56	Each		
120" Guy Strain Insulator (10' , 21,000lbs)	56	Each		



1/0 Elbows	24	Each		
Twin Flight Screw Anchor	37	Each		
Ground Rods (5/8 x10')	19	Each		
Ins. Trimount Bracket	8	Each		
Group Operated Airbreak Switch 3/P	3	Each		
Combination Unit	5	Each		
3/P Capacitor Bank	1	Each		
#1/0 URD	2520'	Foot		
#397	7110'	Foot		
#4/0	2370'	Foot		
2" HDPE Pipe	3150'	Foot		
<b>Project Total</b>			\$	

<b><u>BRHS Project</u></b>				
<b><u>Product</u></b>	<b><u>Quantity</u></b>	<b><u>UoM</u></b>	<b><u>Unit Price</u></b>	<b><u>Total</u></b>
3 Phase Termination -no ground sleeve or junction	16	Each		
4/0 URD Primary Wire	18900'	Foot		
4/0 Elbows for URD wire	109	Each		
1/0 URD Primary Wire	800'	Foot		
1/0 Elbows for URD wire	6	Each		
#2 Stranded Wire	250'	Foot		
Ground Rods	21	Each		
5" Conduit	12160'	Foot		
5" Elbows Sch 40 / 90 degree	64	Each		
Padmount Arrestors	16	Each		
6 inch Pole Guards for URD wire (10')	6	Each		
<b>Project Total</b>			\$	

<b>Project</b>	<b>Totals</b>
Ridgeway Project	
Gateway Project	
BRHS Project	
<b>GRAND TOTAL</b>	