



# Driveway Pipe Installation Policy

Date Drafted:

Effective Date: October 1, 1997

Exceptions: None

Date of Modifications: None

This policy applies in situations where a property owner requests that the city put pipe and/or other improved drainage structures in a ditch or drainageway.

At the property owner's request, the City will conduct an evaluation of the drainageway to determine if, and to what degree, the City will participate. The evaluation will be conducted and a decision reached based on the following criteria:

1. The ditch or drainageway must be within a City right-of-way (ROW) or drainage easement to be considered for construction by the City. Right-of-way is documented on City tax maps. Easements are shown on original neighborhood plats (at the Building Department) or can be shown on the property owner's deed. If the City's tax maps or original plats do not show ROW or easements for the drainageway, it is incumbent upon the homeowner to provide evidence (such as deed, plat, etc.) showing otherwise. If the ditch or drainageway is not within a ROW or drainage easement, the City cannot participate in the construction.
2. If the ditch or drainageway is within the ROW or an easement, the City will evaluate whether the existing drainageway is satisfying the City's objective for the drainageway. The City's objective for any drainageway is to prevent the accumulation of water on the street and/or to convey stormwater as effectively as possible. If the drainageway is satisfying the City's objective, the City cannot provide any materials. However, if additional considerations are met the City might be able to provide labor and equipment (see #3) if the property owner agrees to provide all materials.
3. The City will evaluate the drainageway to determine if, after the pipe has been installed, stormwater conveyance will be negatively affected. For example, shallow roadside ditches could, after being piped and covered with backfill, cause water to stand on the road. In this example and in any case where stormwater conveyance is negatively affected, the installation of the pipe will not be allowed. If the conveyance of stormwater is not negatively affected by the installation of the pipe or other drainage structures, the City will provide equipment and labor and the property owner will provide all materials. The scheduling of the job will be at the City's convenience and all materials, as directed by the City, will be purchased by the property owner.