

Curtis "Woody" Baird  
Mayor  
Stephanie Southerland  
City Clerk  
Romy Stamps  
Finance Director



CITY COUNCIL  
Audrey "Buffy" Colvin  
Council President  
Scott Hardy  
President Pro Tempore  
Bobby L. Tapley  
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Jimmy Keel

P.O. Box 552 • Alexander City • Alabama 35011-0552 • (256) 329-6700  
[www.alexandercityal.gov](http://www.alexandercityal.gov)

**RFP 23-14**  
**ALEXANDER CITY, ALABAMA**  
**FIRE STATION THREE PROJECT**

The City of Alexander City, Alabama, is requesting proposals for the fire station three project to be located at 2168 Sugar Creek Road, Alexander City, AL, per the attached specifications. A full copy of the bid and all addendums may be obtained at [<https://alexandercityal.gov/rfps>]. Proposals must be submitted in writing to the Alexander City Clerk's office no later than June 20<sup>th</sup>, 2023. All proposals bid number and opening date on the outside of the envelope. Proposals must be mailed or hand delivered to the address below. No proposals will be allowed to be submitted via fax or email.

Pre-Qualifications: All proposals of \$50,000.00 and more must be submitted by a general contractor who is licensed in the State of Alabama or state of reciprocity.

**ADDRESS ALL RETURN ENVELOPES TO:** CITY OF ALEXANDER CITY  
CITY CLERK'S OFFICE  
281 JAMES D NABORS DR  
ALEXANDER CITY, ALABAMA 35010

**BID SOLICITATION SCHEDULE**

Public Notice of Bid:	May 22 <sup>nd</sup> , 2023
Question Submission Deadline:	June 12 <sup>th</sup> , 2023, 5:00pm CST
Bid Due Date:	June 20 <sup>th</sup> , 2023 2:00pm CST
Evaluation Period:	June 20 <sup>th</sup> – 30 <sup>th</sup> , 2023
Anticipated Award Date:	July 3 <sup>rd</sup> , 2023

## **Contract Terms and Conditions**

The City of Alexander City will publicly open and read aloud all bids on the date and time listed above. Bids are to be opened by the City Clerk at City Hall located at 281 James D Nabors Dr, Alexander City, Alabama. Bidders and authorized representatives are invited to be present at any bid opening.

Bids shall not be modified after the opening. Prices and notations should be in ink or typewritten on the form provided by the owner. All bid prices must be fully extended. Bids must conform to any attached detailed specifications to be eligible for consideration.

The start date of the contract shall begin on the date of the bid approval by the awarding authority. The anticipated award date for this contract is July 3<sup>rd</sup>, 2023.

Pricing for all proposed contract services shall be firm for the full length of the project.

All Federal, State, and Local License and Fee requirements will be applicable.

Freight charges and fees are to be included in the bid

All prices and percentages must be firm for the full term of the contract.

Contractor must grant the City of Alexander City a 30-day net payment terms without penalty.

Invoices for work completed may be submitted on a monthly basis. Invoices should be submitted to accounts payable by email to [ap@alexandercityal.gov](mailto:ap@alexandercityal.gov) or by mail to:

City of Alexander City  
Attn: Accounts Payable  
PO Box 552  
Alexander City, AL 35011

The City of Alexander City prefers contractors that provide a sole source responsibility for all products and services provided under a resulting contract. If the proposer requires the use of a third-party dealer, reseller or subcontractors to provide products or services, the proposer shall list the third party to be used and address how the products or services will be delivered.

No sales taxes of any kind are to be included in the bid prices. The City of Alexander City will furnish tax exemption certificates when necessary.

In accordance with the State of Alabama Law, a 3% variance consideration may be given to those vendors located within the City of Alexander City, City Limits and Police Jurisdiction.

Bidders must be enrolled and in full compliance with the E-Verify Program and all requirements of Alabama Immigration law, Act 2011-535 (also referred to as the “Beason-Hammon Alabama Taxpayer and Citizen Protection Act”, or H.B. 658), as amended by Act No. 2012-491, including in part and effective January 1, 2012.

Proposers shall state if an indemnity clause will be required of the City by the successful bidder. Proposers shall include a sample of any indemnity clause which may be required to be signed. Type of indemnity may be justification for rejection of the proposal.

The City of Alexander City requires that the trade reference form (attached) be completed.

By Section 41-16-5, Code of Alabama 1975, with the submittal of a bid, the prospective vendor represents and agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

If the vendor employs any persons in the State of Alabama, in accordance with Section 31-13-9, Code of Alabama 1975, Proposers shall demonstrate proof of enrollment in the E-verify program by completing the enclosed E-verify affidavit, or providing some other proof of enrollment. If the proposer employs persons (anywhere), the award of the bid is condition on the bidder not knowingly employing, hiring for employment or continuing to employ an unauthorized alien within the State of Alabama. Upon awarding of the contract where a written contract is to be signed, the contract will contain a provision whereby the bidder promises not to violate Federal Immigration Law.

### **Questions and Communications Regarding this RFP**

All communications must be in writing, sent by email to CPT Jeff Brewer, Fire Department Project Manager [ [jeff.brewer@alexandercityal.gov](mailto:jeff.brewer@alexandercityal.gov) ], Miles Hamlett, Purchasing Director [ [miles.hamlett@alexandercityal.gov](mailto:miles.hamlett@alexandercityal.gov) ], and Stephanie Southerland, Alexander City Clerk [ [stephanie.southerland@alexandercityal.gov](mailto:stephanie.southerland@alexandercityal.gov) ]. The subject line of the email must include Bid 23-14. All questions must be received no later than June 12<sup>th</sup>, 2023 5:00pm CST.

A running response to all vendors' questions will be provided as an addendum. The addendum can be found on the City's website at [ <https://alexandercityal.gov/rfps> ].

### **Site Survey**

It is highly recommended that any potential bidder conducts a site survey prior to the submittal of a proposal. Surveys should be conducted by an appointment. The arrangement a date and time for an appointment, please contact CPT Jeff Brewer, Fire Department Project Manager [ [jeff.brewer@alexandercityal.gov](mailto:jeff.brewer@alexandercityal.gov) ].

## **Evaluation**

The award will be made to the Bidder whose proposal conforms to all conditions and requirements within the specifications of this bid. In addition, the City of Alexander City reserves the right to consider the following during the evaluation period:

- (a) Award bids by Lump Sum or individual items unless otherwise noted by bidder. NOTE: No purchase will be made on Lump Sum awards until individual unit prices are furnished.
- (b) Award the bid to the lowest or best bidder, as determined by the Owner to be in the best interest of The City of Alexander City. Life cycle/maintenance costs will be taken into consideration.
- (c) Reject any or all bids and to waive technicalities when in the opinion of the City of Alexander City the best interest of The City of Alexander City will be served.
- (d) Make null and void the purchase order with the successful bidder if delivery cannot be made at the specified time.
- (e) In accordance with the State of Alabama Law, a 5% variance consideration may be given to those vendors located within the City of Alexander City, City Limits and Police Jurisdiction.
- (f) Ability to deliver goods and services in a timely manner.
- (g) Warranty
- (h) Suitability for use by the owner.

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Proposer (Vendor or Contractor) Name: \_\_\_\_\_  
Representative: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State, Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**Total Proposal Amount \$ \_\_\_\_\_**

Bid Bond or Cashier's Check included Y or N \_\_\_\_\_ (All bids of \$50,000.00 or more must include a bid bond or cashiers check drafted by an Alabama bank in the amount equal to 10% of the bid price but not to exceed \$10,000.00.)

E-verify Affidavit Complete Y or N \_\_\_\_\_ / Proof of E-verify Enrollment Included Y or N \_\_\_\_\_

Trade References Provided Y or N \_\_\_\_\_  
(If you are a new Vendor for Alexander City, please fill out the trade reference form.)

Proof of General Liability Insurance Included Y or N \_\_\_\_\_  
(\$1,000,000.00 Minimum)

Will be able to complete scope of work within \_\_\_\_\_ days of receipt of order.

Do all items bid meet or exceed the required specifications? \_\_\_\_ Y/N If no, please highlight and provide documentation detailing the reason for the deviation from the specifications.

Non-Collusion Statement: By signing this bid form the bidder certifies that this bid is made without reference to any other bid and without any agreement, understanding, collusion or combination with any other person(s) in reference to the bid.

Signature of Bidder Representative: \_\_\_\_\_

Date Signed: \_\_\_\_\_

STATE OF:

COUNTY OF:

AFFIDAVIT

Before me, the undersigned authority, personally appeared \_\_\_\_\_ (affiant) who, being by me first duly sworn, doth depose and say as follows:

I \_\_\_\_\_ (name), on behalf of \_\_\_\_\_ (business entity), and with lawful authority to act in its behalf, attest to the following from personal knowledge:

1. \_\_\_\_\_ (business entity) does not knowingly, hire for employment, or continue to employ any unauthorized aliens in the State of Alabama; and
2. \_\_\_\_\_ (business entity) is enrolled in the E-Verify Program as shown by the attached documentation; and
3. \_\_\_\_\_ (business entity) does and will utilize E-Verify Program to verify the employment status of employees and potential employees according to federal rules and regulations; and
4. \_\_\_\_\_ (business entity) shall acquire from its subcontractors notarized affidavits that they will not knowingly employ, hire for employment or continue to employ unauthorized aliens, that they will enroll in the E-Verify Program before performing any contract work or providing any product, and that they shall attach to the affidavits, documentation establishing their enrollment in E-Verify as required by Act No. 2011-535.

Signature of Affiant

I, the undersigned Notary Public, in and for said County and State, hereby certify that \_\_\_\_\_ whose name is signed to the foregoing Affidavit, and who is known to me, acknowledged before me on this date that, being informed of the contents of the above and foregoing affidavit, he/she as an officer of \_\_\_\_\_ (business entity) and with full authority, executed the same voluntarily for and as the act of said company on the day the same bears date.

Given under my hand and official seal of office this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Notary Public

**TRADE REFERENCE FORM**

**\*The completion of this form is not necessary if you have been awarded contracts or conducted business with the City of Alexander City within the last five years.**

Name of Government Organization or Business: \_\_\_\_\_

Point of Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Scope of Project(s) Completed or Description of Item(s) Sold: \_\_\_\_\_

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Name of Government Organization or Business: \_\_\_\_\_

Point of Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Scope of Project(s) Completed or Description of Item(s) Sold: \_\_\_\_\_

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Name of Government Organization or Business: \_\_\_\_\_

Point of Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Scope of Project(s) Completed or Description of Item(s) Sold: \_\_\_\_\_

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**FIRE STATION THREE PROJECT**

**Specifications and Scope of Work**

The City of Alexander City Fire Department is seeking proposals for the addition onto the current structure located at 2168 Sugar Creek Road. The proposal shall be for a “Turn Key” structure. The proposal shall be detailed and broken down by each section below. The City will be responsible for the provision of the filler dirt and aggregate as well as the purchase of the engineered metal structure from Alabama Steel Supply, Inc of Montgomery, Alabama. Contractor shall work in a coordinated effort and ensure that all necessary slab work is in place and ready when Alabama Steel Structure, Inc. is ready to proceed with installation (approximately 60 to 90 days from the date of award). Where other quotes are provided, it is requested that the contractor use the suppliers for the purchase of material as they are local vendors. If local vendors are not used, then materials shall match the style and be of equal or greater quality, and shall be for a minimum of five percent reduction in cost.

**Section A: Building- Addition**

- 40’ wide x 60’ Deep Red Steel
- Engineered building specs and quote provided
- General Contractor responsible for engineered slab/footing for building. Slab should be sloped to drains. Slab should support weight of Fire Apparatus per Code requirement
- Two (2) lateral floor drains- one (1) centered on each bay door (see drawing)
- Four (4) 12x12 motorized commercial grade garage type doors
  - 2 front doors, full glass
  - 2 back doors, 2 rows of glass
  - Commercial grade 3 button controllers to be placed to left of each individual door
- Two (2) store-front type manway doors (see drawing)
- Interior walls covered with 8’ galvalume panels
- Installation of insulation for ceiling and walls (Provided by Alabama Steel Structure, Inc.)

**Section B: Siding**

- Building specs does not include siding
- Front end (ref. I) and right side (ref. IV) will be two (2) tone
  - Bottom 26g Crinkle Finish Black to 4’ height
  - Top 26g Smooth metal finish. Drip edge to match top color (top color TBD)
- Rear side (ref. III) and left side (ref. II) full panel smooth (color TBD)
- General Contractor will remove old siding from existing building and cover with new siding



(\*Quote is provided for Metal for existing building. Additional siding must be same run and match new siding on existing building.)

### Section C: Doors and Windows

- Two (2) 3'0" manway store-front type door to be installed in addition (per plan)
- Two (2) 3'0" manway store-front type door to be installed in provided openings between addition and existing building
- Two (2) 3'0" manway store-front type doors to be installed in existing building
- Three (3) windows will be installed in existing building (per plan)

(\*Quote is provided for doors and windows)

### Section D: Plumbing

#### Interior

- A water line will be stubbed out to the addition
- General Contractor will install three (3) freeze proof water spigots on addition (per plan)
- General Contractor will provide one (1) water connection and drain for icemaker (per plan)
- Any visible piping should be galvanized
- Floor drains (see Addendum A)

#### Exterior (per plan)

- Rear Side (ref. III) drain basin at corner of existing building
- 6" drive over grated channel set in sloped concrete
- Rear Side (ref. III) drain basin box
- Left Side (ref. II) 8" pipe from rear drain system to terminate in front of building at road

### Section E: Electrical

- ACFD will provide 100amp electrical sub panel (see plan)
- General Contractor will provide lighting and electrical outlets through-out addition
- All visible electrical wiring will be in rigid galvanized conduit
- All lighting will be LED fixtures suitable for wet locations
- Interior lighting will have four (4) motion sensor lights on timers
- One (1) light sensitive LED light centered in awning above each bay door (see section F)
- Two (2) light sensitive LED lights under front porch awning
- One (1) light sensitive LED light under 2'x4' door awnings (see section F)

-Interior Electrical Outlets: per Code requirements on placement. All should be GFCI protected and be 48" above floor

-Exterior Electrical Outlets: per Code requirements on placement. All should be GFCI protected. Two (2) -One side I and one side III between bay doors

-Icemaker (see plan) electrical box with disconnect

-Wiring of light for Flag Pole (see Section G)

#### Section F: Awnings and Porch Cover

-30' x 6' porch cover awning with downspouts (see plan)

-36' x 2' eyebrow awning above bay doors, front and back. (supported, if needed, from building)

-Two (2) 4' x 2' awnings with scuppers for rear door of addition and right side (IV) exterior door

#### Section G: Exterior Concrete and Apron

-Concrete apron to support weight of Fire Apparatus per code requirement

-30'x10' concrete slab as porch (see plan)

-Exterior sidewalks (Side I) (see plan)

-Use existing retaining wall to create a peninsula at porch level, per drawing- 6" Aluminum Flag Pole with lighted base and min. of 30' height (see plan)

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**Proposal Price Sheet**

<b>Section &amp; Description of Work</b>	<b>Proposal Amount</b>
Section A – Slab, Drains, Commercial Garage Doors, (2) Store-front Doors, Interior Walls, and Installation of Insulation	
Section B – Removal of siding on existing structure, Complete installation of all exterior wall siding.	
Section C – (6) Additional manway store-front Doors, Replacement of Windows in existing building	
Section D – Plumbing	
Section E – Electrical	
Section F – Awnings and Porch Covers	
Section G – Exterior Concrete and Apron	
<b>Total Proposed Amount:</b>	

Are you a locally owned business or have and/or have an office located within city limits or police jurisdiction? (y/n) \_\_\_\_\_

Do you intend to purchase the siding from A&E Metal (quoted vendor) or another local vendor? (y/n) \_\_\_\_\_

If no, where do you intend to purchase the materials?

\_\_\_\_\_

Cost of materials? \_\_\_\_\_

Do you intend to purchase the windows and doors from Alex City Glass (quoted vendor) or another local vendor? (y/n) \_\_\_\_\_

If no, where do you intend to purchase the materials?

\_\_\_\_\_

Cost of materials? \_\_\_\_\_

Do you intend to purchase any other materials from vendors located with Alexander City Limits or Police Jurisdiction? (y/n) \_\_\_\_\_

If yes, what is the approximate amount of the additional materials to be locally purchased? \_\_\_\_\_

**Grand Total Amount of All Locally Purchased Materials:** \_\_\_\_\_  
(This includes siding, windows and doors)