## Alexander City Police Department Request for Police Report

Pursuant to the §36-12-40, Code of Alabama 1975, Inspection and Copying of Records, "Every citizen has a right to inspect and take a copy of any public writing of this state, except as otherwise expressly provided by statute." The fee schedule to obtain copies of records and/or to inspect records and the statement of general public records policy are incorporated herein and attached hereto. Please read carefully before submitting your records requests or making inquiries. The report you requested will be emailed, faxed or mailed to you within 48 hours upon receipt. If additional information is needed, ACPD Records will contact you. You will

not be charged a fee if your report is unavailable. Adobe PDF documents require Adobe Reader to view and print.

You must be a victim to request a copy of an Incident/Offense report. Arrest reports cannot be obtained online; the request must be in the form of a subpoena.

Legal Name (as it appears on your driver's license)			
include any additional allases			
Type of report you are requesting	Incident	Accident	**Arrest reports must be subpeonaed
Are you the victim?	Yes	No	
Date of occurrence		Phone number	
Address			
Street		City	State Zip
E-mail address		Fax no	
How would you like to receive the report?	E-mail	Fax	Mail

Please provide the reason you are requesting the public record. A reason must be provided in order for the request to be processed.